

Shane Collie

Milledgeville, GA 31061
shanecollie2@gmail.com
+1 678 614 0064

Hello, my name is Shane Collie and I am pursuing an Associate's Degree in Business. I am very task focused and coachable. I am an excellent problem solver with great interpersonal skills. A career that will help me to improve my current skills as well as learn new ones is important to me.

Authorized to work in the US for any employer

Work Experience

Security Guard (Unarmed)

Dynamic Security, Inc. - Lithonia, GA
March 2023 to July 2023

While at Trojan, I checked in employees, truck drivers, and guests, ensuring that only authorized personnel were allowed on the property. While at GGC, I did the same but with students and their visitors. I've worked long and irregular shifts, at times picking up shifts and staying longer for my coworkers. I was revered for my reliability and communication skills.

Assembler

Canon U.S.A., Inc. - Norcross, GA
September 2021 to October 2022

As an assembler at Canon, I assembled printers. I conducted quality control checks, cleaned and maintained work area and equipment (including tools), and prepared work to be accomplished by studying parts lists and gathering parts, subassemblies, tools, and materials.

Kitchen Staff

PGA TOUR - Atlanta, GA
August 2022 to August 2022

While working in the kitchen at PGA Golf Tours, I assisted with food preparation, cooking, cleaning, and sanitizing the workspace. Additionally, I spent time managing inventory, organizing previously prepared ingredients, and dealing with customers.

Sales Floor Associate

Dollar Tree - Lawrenceville, GA
December 2021 to June 2022

As a sales floor associate at Dollar Tree, my responsibilities included stocking shelves, maintaining the cleanliness of the store, working the cash register, and assisting customers.

Fry Cook

Church's Texas Chicken - Lawrenceville, GA
October 2021 to December 2021

As a fry cook at Church's Texas Chicken, my responsibilities included preparing food, washing dishes, and dumping the trash.

Education

Associate's degree in Business

Central Georgia Technical College - Milledgeville, GA
January 2023 to Present

High school diploma

Central Gwinnett High School - Lawrenceville, GA
August 2018 to May 2022

Skills

- Food Service
- Food Preparation
- Cash Handling
- Cashiering
- Security
- Typing
- Surveillance
- Kitchen Experience
- Time Management
- Packaging