



# Jaquan Brevard

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## PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Hardworking and passionate job seeker eager to secure entry-level position, Ready to help team achieve company goals. Detail-oriented team player with the Ability to handle multiple projects simultaneously with a high degree of accuracy.

## SKILLS

- OSHA Compliance
- Shipment Processing
- RFID Tracking
- Equipment Maintenance and Repair
- Surface Preparation
- Heavy Lifting
- Good Judgement
- Commercial Construction Experience
- Preventive Maintenance
- Cycle Counting
- Material Handling
- Heavy Equipment Operation

## WORK HISTORY

### MAINTENANCE ENGINEER

01/2022 to 12/2023

#### PGA National Resort & Spa | Palm Beach Gardens, FL

- Improved hotel maintenance efficiency by implementing a preventive maintenance program for all equipment and systems.
- Reduced downtime of critical equipment through regular inspections and timely repairs.
- Enhanced the appearance of residential and commercial spaces by skillfully applying paint, wallpaper, and other finishes.
- Enhanced safety measures by diligently following electrical codes and regulations during installations.
- Enhanced system performance by troubleshooting and repairing low voltage electrical systems.
- Ensured safety compliance by conducting routine inspections of all low voltage systems and equipment.
- Improved equipment functionality by conducting regular maintenance checks and repairs.
- Enhanced electrical system safety by assisting in the installation and maintenance of wiring, conduits, and fixtures.

### PROJECT FOREMAN

01/2019 to 01/2022

#### G. WADE General Contractor, LLC | West Palm Beach, FL

- Improved project efficiency by implementing effective scheduling and resource allocation strategies.

- Enhanced safety on job sites by conducting regular inspections and enforcing compliance with OSHA regulations.
- Managed subcontractors effectively, ensuring timely completion of tasks and high-quality workmanship.
- Increased customer satisfaction by maintaining open lines of communication, addressing concerns promptly, and ensuring quality work throughout the project lifecycle.
- Contributed to company growth through successful management of multiple concurrent projects, ensuring profitability without compromising quality or safety standards.
- Enhanced the appearance of residential and commercial spaces by skillfully applying paint, wallpaper, and other finishes.
- Delivered high-quality painting services on time and within budget for a variety of clients.
- Supported project completion timelines by efficiently collaborating with lead electricians to execute tasks as per schedule.

## **FC ASSOCIATE**

*01/2016 to 01/2019*

### **Amazon | Charlotte, NC**

- Improved warehouse efficiency by streamlining processes and optimizing storage layouts.
- Reduced order processing time through effective coordination with team members and accurate inventory management.
- Increased customer satisfaction by ensuring timely and precise order fulfillment, maintaining communication throughout the process.
- Implemented safety protocols, resulting in reduced workplace accidents and a safer work environment.
- Conducted regular inventory audits to ensure accuracy and minimize discrepancies.
- Supported warehouse supervisors in daily operations management, meeting deadlines consistently without compromising quality standards.
- Loaded and unloaded trucks efficiently using appropriate equipment such as pallet jacks or forklifts when necessary.
- Operated pallet jacks, forklifts and other heavy equipment to transport merchandise throughout facility.
- Evaluated merchandise for irregularities, flaws or damage prior to packing.
- Read and analyzed work orders to verify consistency with merchandise information.
- Selected and filled orders from stock to fulfill customer requirements.
- Received and reviewed new orders, located requested merchandise, and promptly initiated processing.
- Conducted regular cycle counts to reconcile inventory levels and determine accuracy.
- Picked and packed order items.

**EDUCATION**



**High School Diploma | Basic**  
**Boyd Anderson High, Ft. Lauderdale, FL**

*06/2016*

**CERTIFICATIONS**



Forklift 2016